



# Kesgrave Town Council

Clerk: Mrs Joanna Abbott

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## Planning & Development Committee Meeting

To: Members of the Planning & Development Committee

Copy to: All Town Councillors

Dear Councillors

### Notice of Meeting

You are summoned to the next meeting of the Planning and Development Committee which will take place on Monday 1 June 2026 at 6.15pm in the Council Chamber, Town Council Office.

Yours sincerely

*J Abbott*

Joanna Abbott  
Town Clerk  
27 May 2026

## AGENDA

1. **Election of Chairman for this Committee** – to agree.
2. **Election of Vice Chairman for this Committee** – to agree.
3. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
4. **Declaration of Interests** – to receive, any interests, (these can be made at any point during the meeting).
5. **Minutes of the last Meeting** held on the 11 May 2026 – to consider and agree. (Copy attached).
6. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
7. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
8. **Copy Letters of Objection/In Support/Observations** – to note any letters received directly from members of the public, agents, statutory consultees etc. relating to any proposal on the Schedule of Planning Proposals.
9. **Schedule of Planning Proposals** – to comment and consider as statutory consultee to the Local Planning Authority (LPA), and make comments/recommendations to the LPA/East Suffolk Council (ESC).
  - DC/26/1503/FUL, 63 Main Road - Retrospective Application - Erection of fence.
  - DC/26/1259/FUL, Sinks Pit Main Road - Proposed Lay-by.
  - DC/26/1674/FUL, 17 Carlton Road - Single storey rear extension and fenestration alterations.
10. **Schedule of Planning Decisions** –
  - DC/26/0810/FUL, 6 Laurel Avenue - First floor and ground floor extension, remove existing rear extension, remove existing lean-to roof and replace with pitched roof. ESC permitted this application on 7 May 2026. This committee recommended 'no objection' on 30 March 2026.
  - DC/26/0983/FUL, 29 Bracken Avenue - Construction of single storey rear extension and outbuilding. ESC permitted this application on 14 May 2026. This committee recommended 'no objection' on 13 April 2026.
11. **Martlesham Parish Council, purchase of Portal Woods** – to receive and consider a request from the Parish Clerk.
12. **Heath Primary School, Bell Lane Road Safety Improvements** – to receive and consider.
13. **Possible Referral to Planning Committee (LPA) as opposed to Officer Delegated** – to receive.
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the Town Clerk by 12 noon on the day of the meeting).
15. **Suggestions for the Press and Social Media** – To consider any items for inclusion (copy attached).
16. **Next Meeting** – Monday 15 June 2026 at 6.15pm in the Council Chamber, Town Council Offices.
17. **Agenda Items for Next Meeting** – to note any matters that members would like to propose for discussion at the next meeting.
18. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
19. **Planning Pre-Application SCC/0086/26SC/PreApp - Kesgrave High School, Kesgrave** – to receive, consider and agree a response (papers attached).