

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes 20 January 2020

Councillors Present:

A Athwall
N Beecroft-Smith
G Ward

In Attendance:

- Mrs J Abbott – Town Clerk
1. **Welcome and to Receive and Accept Apologies for Absence** – The Chairman of the Town Council, Cllr N Beecroft-Smith took the Chair for this meeting. Cllr Beecroft-Smith welcomed those present and confirmed apologies have been received from Cllr R Gibson, reason 'personal', and Cllr K Archer, reason 'personal', apologies accepted following the vote.
 2. **Declaration of Interests** – None.
 3. **Minutes of the Last Meeting held on the 6 January 2020** – These Minutes were received, considered and approved following the vote. (Signed copy in the minute book).
 4. **Clerks Report/Update/Matters Arising** – None.
 5. **Members of the Public** – None present.
 6. **Copy Letters of Objection/In Support/Observations** – None received.
 7. **Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). There were three applications for consideration, two were recommended as approve; DC/20/00017/TPO 40 Wright Lane and DC/19/5055/FUL 141 Main Road. One application the Committee requested some additional information, DC/19/4914/TPO 21 St Agnes Way. (Copy in minute book).
 8. **Schedule of Planning Decisions** – The Committee noted the four applications listed, three had been approved and one refused. The decisions were in agreement to this committees' recommendations. (Copy in minute book).
 9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – None.
 10. **Kesgrave Neighbourhood Plan (NP) Steering Group** – J Abbott advised she will give a brief update at the full Town Council meeting, which follows this meeting.
 11. **Proposed New Houses - Suffolk Police HQ, Martlesham** – Cllr N Beecroft-Smith confirmed himself, Cllr Archer, Cllr Gibson and J Abbott attended the meeting at the Police HQ on Thursday 9 January along with Cllrs from Martlesham PC to discuss the proposed outline planning application.

12. Other/Urgent Communications – J Abbott confirmed the office will no longer be receiving paper copies of planning applications from ESC. These will all now be received electronically.

13. Date of Next Meeting – The next Planning and Development Committee meeting will be held on Monday 3 February 2020 at 6.15pm at the Town Council office. Cllr Athwall gave her apologies for this meeting.

14. Agenda Items for Next Meeting – none requested.

There being no other business, the meeting closed at 6.30pm

Signed: Chairman..... Date.....

DRAFT