



Kesgrave Town Council

Ferguson Way, Kesgrave, Ipswich, IP5 2FZ

Telephone: (01473) 625179

Email: enquiry@kesgravetowncouncil.org.uk

Webpage: www.Kesgravetowncouncil.org.uk

Kesgrave Town Council

Full Town Council Meeting, Monday 14 January 2019 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the next Full Town Council meeting which will take place on **Monday, 14 January 2019 at 7.15pm** in the Council Chamber.

Yours sincerely

J Abbott

Joanna Abbott
Service Development Administrator
09 January 2019



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AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive apologies for absence.
2. **Declaration of Interests** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting** held on the 19 November 2018 – to receive, consider and agree. (Copy attached).
4. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
6. **County and District Councillors Reports** – to receive and note. (Copy attached).
7. **Fully Funded PCSO Reports** – to receive and note. (Copy attached).
8. **Finance & Governance** –
 - a. Schedule of Accounts – To consider and approve (details attached).
 - b. Transfers from Savings Account – To consider and approve (details attached).
 - c. Finance & Governance Committee meeting minutes; 7 January 2019 – To receive and approve (copy attached).
 - d. 2019/20 Budget – To receive, consider and approve (details attached).
 - e. PCSO SLA (Service Level Agreement) 1 April 2019 - 31 March 2021 – To receive, consider and approve.
9. **Planning & Development** – Planning & Development Committee meeting minutes; 26 November 2018, 10 December 2018, 7 January 2019 – To receive and note (copies attached).
10. **Community & Recreation** – Community & Recreation Committee meeting minutes; 10 December 2018 – To receive and approve (copy attached).
11. **Woodbridge and District Anti-Social Behaviour meeting** – To receive any update from Cllr A Comber.
12. **SALC (Suffolk Association of Local Councils)** – to receive any update from Cllr K Archer (SALC Representative).
13. **Kesgrave Ward Boundaries** – to consider and agree.
14. **Chairman's Communication** – to receive.
15. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
16. **Date of Next Meeting** –
 - a. The next scheduled meeting is Monday 18 March 2019.
 - b. To consider and agree an additional meeting to be held Monday 18 February 2019 at 7.15pm in the Council Chamber of the Town Council offices.
17. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.



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18. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
19. **Confidential Minutes** –
 - a. **Full Town Council meeting** held on 19 November 2018 (copy attached). To receive, consider and agree.
 - b. **Finance & Governance meeting** held on 7 January 2019 (copy attached). To receive, consider and agree.
 - c. **HR meeting** held on 28 November 2018 and 7 December 2018 (copies attached). To receive, consider and agree.
20. **Youth Club** – to receive an update.
21. **Staffing** - to consider.