



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

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To

Town Council Members of the Community & Recreation Committee.

Copies to: Full Town Council. District & County Councillors

Dear Councillors

Notice of Meeting

You are hereby summoned to the next meeting of the Community and Recreation Committee, which will take place in the **Council Chamber, Town Council Office on Monday 4 July 2022 at 7.15pm**

Yours sincerely

J Catling-Green

Jennie Catling-Green
Events & Estate Manager
28 June 2022

1. **Election of Committee Chairman** – to complete
2. **Election of Committee Vice-Chairman** – to complete
3. **Welcome and Apologies for absence** - To welcome those present to receive and accept apologies for absence.
4. **Declaration of Interests** – To receive any interests, (these can be made at any point during the meeting).
5. **Minutes of the last Meeting**- To consider and agree the minutes of the meeting, which was held on the 9 May 2022.
6. **Officers Report/Update/Matters Arising** – To note any matters arising from the last meeting, not dealt with under any other agenda item.
7. **To Welcome members of the Public** – who may wish to speak and ask any questions.
8. **Youth Club** –
 - a. To receive an update on youth provision – 4YP & Outreach Workers
9. **Play Areas, Open Spaces** –
 - a. Annual Tree Survey – update
 - b. Play area equipment annual survey - update
 - c. General Community initiatives & updates
 - d. Rupert Fison Square - paving update
 - e. Car Park at rear of Scout Hall – request for small clothing charity container
10. **Events** –
 - a. To receive an update on upcoming Town Council events for 2022.
11. **Other requests**
12. **Suggestions for the Press and Media** - To consider any new items for inclusion.
13. **To receive** such other communications or matters of **sufficient urgency and importance** that the Chairman will allow for discussion (to be notified to the office by 12.00 noon on the day of the meeting).
14. **Agenda Items for Next Meeting** – To consider any matters that members would like to discuss at the next Meeting 31 October at 7.15pm.