



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

Tel: 01473 625179 Email: enquiry@kesgravetowncouncil.org.uk

Planning & Development Committee Meeting

To: Cllr K Archer
Cllr N Beecroft-Smith
Cllr A Cook
Cllr R Gibson
Cllr D Shaw
Cllr G Ward

Copy to: All Town Councillors

Dear Councillors

Notice of Meeting

You are summoned to the next meeting of the Planning and Development Committee which will take place **online** via Microsoft Teams on **Monday 15 February 2021 at 6.15pm.**

Yours sincerely

J. Abbott

Joanna Abbott
Town Clerk
9 February 2021

NB: If members of the public wish to attend the meeting, then please refer to our [website for login details](http://www.kesgravetowncouncil.org.uk)
www.kesgravetowncouncil.org.uk

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declaration of Interests** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting** held on the 1 February 2021 – to consider and agree. (Copy attached).
4. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
6. **Copy Letters of Objection/In Support/Observations** – to note any letters received directly from members of the public, agents, statutory consultees etc. relating to any proposal on the Schedule of Planning Proposals.
7. **Schedule of Planning Proposals** – to comment and consider as statutory consultee to the Local Planning Authority (LPA), and make comments/recommendations to the LPA/East Suffolk Council. (Copy attached).
8. **Schedule of Planning Decisions** – to note the details. (Copy attached).
9. **Possible Referral to Planning Committee (LPA) as opposed to Officer Delegated** – to receive.
10. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the Town Clerk by 12 noon on the day of the meeting).
11. **Next Meeting** – Monday 1 March 2021 at **6.15pm** online via Microsoft Teams.
12. **Agenda Items for Next Meeting** – to note any matters that members would like to propose for discussion at the next meeting.