

KESGRAVE TOWN COUNCIL

Community and Recreation Committee Meeting Minutes

17 June 2019

Committee Councillors Present:

Councillor P Carr

Councillor A Comber

Councillor G Lynch

Councillor J Ogden

Councillor S Ventriglia

In Attendance:

- Mrs J Abbott (Town Clerk)
- Mrs A Dougall (RFO)
- Cllr K Archer
- Cllr N Beecroft-Smith (Town Council Chairman)

1. **Election of Committee Chairman** – Cllr N Beecroft-Smith chaired this item as Chairman of the Town Council. Cllr A Comber was proposed, seconded and duly elected to serve as Chairman, voting was unanimous. Cllr Comber then took the chair for the rest of the meeting.

(Cllr N Beecroft-Smith left the meeting at this point).

2. **Election of Committee Vice-Chairman** – Cllr S Ventriglia was proposed, seconded and duly elected to serve as Vice-Chairman, voting was unanimous.

3. **Welcome and Apologies for Absence** – Apologies of absence were received from Cllr A Athwall and J Catling-Green, Service Development Co-ordinator.

4. **Declaration of Interests** – Two declarations of interest noted, non-pecuniary, Cllr A Comber and Cllr J Ogden item 10. (Signed list in the minute folder).

5. **Minutes of the Last Meeting** - held on Monday 15 April 2019 – These minutes were received, considered and approved by the Committee, following the vote. (Signed copy in the minute folder).

6. **Officer Report/Update/Matters Arising** – J Abbott confirmed the official opening of the MP Room at the MJH took place on Monday 20 May. The sundial and the bench along Pilbroughs Walk have been fixed. J Abbott also advised the office had received positive feedback from a resident regarding the Youth Club, which their child attended and enjoyed.

7. **Members of the Public** – There were no members of the public present. However, Cllr J Ogden wished to speak as the Chairman of the Library Community Group to thank SPARK for their grant that had paid for new shelving, which was installed at the Library this week.

8. **Youth Clubs** – J Abbott advised the office were pleased with the current work being undertaken by 4YP and Orwell to engage with the Youth in attending both clubs.

Attendance numbers were down, however this is usually the case in the summer months and leading up to the end of the school year. Cllr Comber also added that he and J Abbott had met with the new Community Officer for East Suffolk Council today and he would be providing assistance to the youth club organisations, he has already spoken with 4YP. It was also noted that there were no Reportable Incidents.

9. **Millennium Jubilee Hall (MJH) / Millennium Sports Ground (MSG) –**
 - a. Overview of current hall usage – A Dougall advised income was down, which was due to the loss of a regular hirer, however it is hoped we will obtain new regular hirers.
 - b. MJH hire forms and hire charges for MJH and MSG – no further update.
 - c. Football Pitches – J Abbott advised the committee of the continued increase use of the field and works to the ground need to be considered.
 - d. MJH door lock – the new mag lock is working well, however being monitored to assess if additional magnets are required.
 - e. MJH – school holiday club – J Abbott informed the committee of the Service Development Managers request, to hold a club this summer for primary school age at the hall with external funding. Following a discussion, the committee agreed that it was too short notice to have this year, however, to re review later in the year for consideration for summer 2020. Cllr Lynch also confirmed with his District funding he is supporting a self defence / fitness club being held at the Church Hall in the summer holidays. This is a free activity for children or all ages in Kesgrave.
10. **Kesgrave Market** – Cllr Comber advised numbers were good on Saturday (15 June) considering numbers normally down in summer months. The free activities were well received, and It was also noted there are new people visiting each month, which is encouraging. A Dougall provided an overview of income / expenditure.
11. **Protected Spaces Protection Orders (PSPO's)** – No further update.
12. **Community and Recreation Plan/Aspirations** – No further update. (Cllr A Comber to email current copy to all Committee members).
13. **KTC Street Lighting** – No further update.
14. **Transport and Pedestrian Matters** – J Abbott confirmed this item had been moved from the Planning & Development committee as it was felt at this time it would be better suited to this committee. Terms of reference will be updated.
15. **Play Areas, Open Spaces –**
 - a. Cedarwood Green lighting – No further update.
 - b. High School/Main Road Litter Bin – J Abbott confirmed the bin has been ordered and is awaiting installation.
 - c. Rupert Fison Centre Square – Cllr A Comber confirmed volunteers undertook the first stage of updating the planters on Saturday 1 June. New planting will go in shortly and seasonal flowers will also now be included.
 - d. Kesgrave Conservation Group (KCG) – J Abbott advised she and Cllr Comber have met with members of KCG along with management from Norse. Agreement between all parties to update Pergola Piece (rose planting, hedge works), planting of oxy daisies by the Scout Group in the Town and much needed works to Pilbroughs Walk ancient hedge has now been confirmed.
 - e. Annual Tree Survey – J Abbott confirmed the survey has been received and no urgent works required. However, some general maintenance has been identified, and works will be ordered.
 - f. New Bench at Fentons Way – J Abbott advised the bench at the bus stop along Fenton's way needs replacing and a resident has requested for an additional bench to be installed along Fenton's Way. The committee agreed for the bench to be replaced and if the office can identify a suitable location for an additional bench then this can proceed. However, it is noted that installing benches in built up areas

can cause anti social issues, so full consideration and consultation will need to be undertaken.

16. **Kesgrave Fun Day 2019** – J Abbott confirmed the very difficult decision to cancel this year's Fun Day, due to the predicted weather conditions was supported by the community and stall holders. Many organisations have agreed to transfer their deposits to next year's event so the loss of funds has been minimal. J Abbott advised the event organiser, J Catling-Green may consider proposing to move the date of next year's event.
17. **Senior Citizens Outing 2019** – J Abbott confirmed booking forms will be available in the next week or so and will be available from the office and 2nd Stop Shop.
18. **Christmas Light Switch On event** – No update.
19. **Ice Skating 2019 event** – No update.
20. **Kesgrave Fireworks 2019** – No update.
21. **Remembrance Service** – No update.
22. **Evening of Reflection** – No update.
23. **Cemetery ('Table of Fees and Regulations')** – No update.
24. **KTC Community and Recreations Awards** – No update.
25. **Suggestions for Press and Media** – G Lynch requested for August edition of In-Touch to include 'hedge cutting – nesting season finished, time to cut back'.
26. **Matters of sufficient urgency and importance** – J Abbott advised a resident has requested for the Town Council to support his application to Suffolk County Council Highways for a parking restriction to be implemented in a part of Curtis Way. Following a discussion, it was agreed for the office and Cllr Comber to visit the area and speak with our PCSO before a decision is put before Full Council.
27. **Agenda items for the next meeting** – Cllr A Comber asked for consideration to be given to celebrating VE Day's 75th Anniversary next year.
28. **Date of next meeting** – Monday 16 September 2019 at 7.15pm in the Council Chamber at the Town Council office.

(meeting closed at 8.15pm)

Signed: Chairman.....Date.....