



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

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To

Town Council Members of the Community & Recreation Committee.

Copies to: Full Town Council. District & County Councillors

Dear Councillors

Notice of Meeting

You are hereby summoned to the next meeting of the Community and Recreation Committee, which will take place in the **Council Chamber, Town Council Office on Monday 1 November 2021 at 7.15pm**

Yours sincerely

J Catling-Green

Jennie Catling-Green
Events & Estate Manager
26 October 2021

1. **Welcome and Apologies for absence** - To welcome those present to receive and accept apologies for absence.
2. **Declaration of Interests** – To receive any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting**- To consider and agree the minutes of the meeting, which was held on the 20 September 2021.
4. **Officers Report/Update/Matters Arising** – To note any matters arising from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to facilitate any questions from members of the public.

Short allocated, limited time to allow members of the public to speak and ask questions about specific agenda items, advance notice of which will be given priority.

6. **Kesgrave Market** – to receive an update
7. **Kesgrave Man Shed** – to discuss
8. **Youth Club** –
 - a. To receive an update on youth provision – Outreach Workers
9. **Play Areas, Open Spaces** –
 - a. Cedarwood Green lighting – to receive an update.
 - b. Play Areas – to receive an update.
 - c. Pergola Piece – to receive an update
10. **Events** –
 - a. To receive an update on all Town Council events for 2021.
11. **Budget 2022/23**
 - a. to discuss C&R requests
12. **Other requests**
13. **Suggestions for the Press and Media** - To consider any new items for inclusion.
14. **To receive** such other communications or matters of **sufficient urgency and importance** that the Chairman will allow for discussion (to be notified to the office by 12.00 noon on the day of the meeting).
15. **Agenda Items for Next Meeting** – To consider any matters that members would like to discuss at the next Meeting 24 January 2022 at 7.15pm.