

## **KESGRAVE TOWN COUNCIL**

### **Planning and Development Committee Meeting Minutes**

**29 April 2019**

#### **Councillors Present:**

**K Archer  
A Athwall  
N Beecroft-Smith  
P Mills (Chairman)**

#### **In Attendance:**

- Mrs J Abbott – Town Clerk
- Mrs D McCallum - District Councillor
- Mr S Lawson - County & District Councillor

1. **Welcome and Apologies for Absence** – The Chair welcomed those present and confirmed apologies received from Cllr C Marsh.
2. **Declaration of Interests** – There were no declarations of interest.
3. **Minutes of the Last Meeting held on the 15 April 2019** – These Minutes were received, considered and approved by the Committee, following the vote. (Signed copy in the minute book).
4. **Clerks Report/Update/Matters Arising** – Nothing to report.
5. **Members of the Public** – There were 4 members of the public present. 1 member of the public confirmed they were there for application DC/19/1490/FUL 53 Wilkinson Drive. They advised they are a neighbouring property but hadn't received a letter from East Suffolk Council (ESC) regarding the application. Another member of the public confirmed they were there re application DC/19/1391/FUL 67 Holly Road and lived in Yewtree Grove. District Cllr McCallum advised she is in attendance as the current ESC Planning Chairman regarding the Holly Road application, Cllr McCallum gave some information regarding this application when asked by the Committee. County and District Cllr Lawson confirmed he was in attendance to observe.
6. **Copy Letters of Objection/In Support/Observations** – None.
7. **Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). (Copy in minute book). There were 6 applications for consideration, 4 were recommended as approve, DC/19/1500/FUL 18 Edmonton Road, DC/19/1490/FUL 53 Wilkinson Drive, DC/19/1261/FUL 24 Penzance Road and DC/19/1548/FUL 2 Wainwright Lodge, Wainwright Way. 2 applications were recommended for refusal, DC/19/1391/FUL 67 Holly Road – Over development and poor design and DC/19/1415/OUT 29 Edmonton Road – Over development.
8. **Schedule of Planning Decisions** – The Committee noted the 4 applications, 2 had been listed as permitted, 1 as withdrawn and 1 as refused.

9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – None.
10. **Kesgrave Neighbourhood Plan (NP) Steering Group** – Cllr K Archer advised the plan is moving along well and they hope to be out for consultation in June, which will co-inside with having a stall at the Fun Day on 8 June.
11. **Brightwell Lakes (2000 new homes in Martlesham)** – Nothing to report.
12. **Proposed New Houses - Suffolk Police HQ, Martlesham** – Nothing to report.
13. **Transport and Pedestrian Matters including Air Quality** –
  - a. **SCC Highways Self Help Launch** – J Abbott advised there is an event being held on 15 May, 9am-12pm in Stowmarket, which she is looking to attend and would like a member of the P&D committee or a Town Cllr to attend as well. This event is to highlight how local Parishes and Towns can improve highways, such as sign cleaning, grass cutting etc.
  - b. **To receive and consider any other reported issues** – none received.
14. **Chairman/Clerk Other/Urgent Communications** – J Abbott advised ESC are holding a Planning Forum on Friday 7 June, 9.30am-12pm at Melton. This meeting will be of great benefit to how ESC Planning will operate moving forward and this was supported by Cllr McCallum. J Abbott will be in attendance and would very much like a member of the P&D committee to attend. Due to the upcoming elections it was confirmed this will be mentioned at the Annual Town Council meeting on 13 May, once the new P&D committee members have been agreed.
15. **Date of Next Meeting** – The next Planning and Development Committee meeting will now be held on Monday 20 May 2019 at 6.15pm at the Millennium Jubilee Hall. This date and change of location will be amended on the Website.
16. **Agenda Items for Next Meeting** – No items were requested.

***There being no other business, the meeting closed at 6.50pm***

**Signed: Chairman..... Date.....**