



# Kesgrave Town Council

**Clerk: Mrs Joanna Abbott**

**Ferguson Way, Kesgrave, Suffolk IP5 2FZ**

**Tel: 01473 625179 Email: [enquiry@kesgravetowncouncil.org.uk](mailto:enquiry@kesgravetowncouncil.org.uk)**

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## Community and Recreation Committee Meeting

To: Town Council Members of the Community & Recreation Committee.

*Copies to: Full Town Council. District & County Councillors*

Dear Councillors

### Notice of Meeting

You are hereby summoned to the next meeting of the Community and Recreation Committee, which will take place **online** via Microsoft Teams on **Monday 7 December 2020 at 7.15pm**

Yours sincerely

*J Catling-Green*

Jennie Catling-Green  
Events & Estate Manager  
2 December 2020

## AGENDA

- 1. Welcome and Apologies for absence** - To welcome those present to receive and accept apologies for absence.
- 2. Declaration of Interests** – To receive any interests, (these can be made at any point during the meeting).
- 3. Minutes of the last Meeting**- To consider and agree the minutes of the meeting, which was held on the 14 September 2020. (Minutes attached).
- 4. Officers Report/Update/Matters Arising** – To note any matters arising from the last meeting, not dealt with under any other agenda item.
- 5. Members of the Public** – to facilitate any questions from members of the public.

*Short allocated, limited time to allow members of the public to speak and ask questions about specific agenda items, advance notice of which will be given priority.*

- 6. Youth Club** –
  - To receive an update on youth provision
- 7. Millennium Jubilee Hall (MJH) and Millennium Sports Ground (MSG)** –
  - Covid-19 re-opening of hall – to receive an update
  - MJH – football fields – to receive an update
- 8. Play Areas, Open Spaces** –
  - Conservation Project
  - Cedarwood Green – lighting
  - Annual Tree Survey – to receive an update
  - Play area adoptions – to receive an update
  - Kesgrave Vandalism
- 9. Events**
  - To receive an update on all Town Council events for Autumn/Winter 2020
- 10. Kesgrave Market** – to receive an update
- 11. Estate Operatives** – to receive an update.
- 12. KWMCC** – Joint working – to receive an update
- 12. Other requests** – Bins, electric sockets, MJH and Office – to receive an update
- 13. Cemetery Update** – Contract, Fees and regulations – to consider and agree
- 14. Suggestions for the Press and Media** - To consider any new items for inclusion.
- 15. To receive** such other communications or matters of **sufficient urgency and importance** that the Chairman will allow for discussion (to be notified to the office by 12.00 noon on the day of the meeting).
- 16. Agenda Items for Next Meeting** – To consider any matters that members would like to discuss at the next Meeting 1 February 2021 at 7.15pm.