

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes

2 September 2019

Councillors Present:

**A Athwall
N Beecroft-Smith
R Gibson
G Ward**

In Attendance:

- Mrs J Abbott – Town Clerk
- Mrs D McCallum – District Councillor

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chair of the Town Council, Cllr N Beecroft-Smith took the Chair due to the absence of the P&D Chairman Cllr K Archer. Cllr Beecroft-Smith advised he would be chairing this meeting due to Cllr Archers absence and as the Vice Chairman of this Committee, Cllr R Gibson may need to leave this meeting early due to attending another meeting this evening at a different location. The Committee agreed and Cllr Beecroft-Smith welcomed those present and confirmed apologies have been received from Cllr K Archer, reason 'personal', apology accepted following the vote.
2. **Declaration of Interests** – None.
3. **Minutes of the Last Meeting held on the 12 August 2019** – These Minutes were received, considered and approved following the vote. (Signed copy in the minute book).
4. **Clerks Report/Update/Matters Arising** – J Abbott advised she has received an email from a resident regarding the recent cutting down of trees and erection of a fence and gate, along Main Road near to the layby by Kesgrave Kitchen. The resident believes the trees cut down were on Council land and the resident has extended their boundary to include the Council land. J Abbott, via the Chair, invited District Cllr McCallum to speak on this matter. Cllr McCallum confirmed the properties concerned are some of the rear gardens in Quebec Drive, which back onto Main Road. Some of the resident's in Quebec Drive received letters from SCC Highways requesting they cut back the hedges/trees which boarder the rear of their back gardens as this work would no longer be carried out by SCC Highways as it had been in the past on an ad hoc basis. Cllr McCallum advised she has been in contact with SCC Highways as 2 residents have concerns over what the letter means and what they can and can't do, she will be looking to meet with SCC Highways next week and will keep the Clerk updated.
5. **Members of the Public** – 1 member of the public present. The Chair asked for the resident to confirm who they were and to ask if they wished to speak. The resident spoke about application DC/19/3148/FUL Foxwood House Dobbs Lane, which is due to be considered this evening. The resident confirmed they are against the application because the type of properties is not in keeping with the area, parking concerns and access and removal of large mature trees. The Chair thanked the resident for their comments.

6. **Copy Letters of Objection/In Support/Observations** – J Abbott made the Committee aware of two emails, which had been sent to ESC and copied to the office, objecting to planning application DC/19/3148/FUL Foxwood House Dobbs Lane.
7. **Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). (Copy in minute book). To summarise, there were two applications for consideration. One was recommended as approve; DC/19/2985/FUL 6 Penryn Road and the other was recommended as refuse; DC/19/3148/FUL Foxwood House Dobbs Lane, contrary to policy DM10 and DM21.
8. **Schedule of Planning Decisions** – The Committee noted the 8 applications listed, which 6 had been approved, 1 withdrawn and 1 refused; DC/19/2466/FUL 44 Orchard Grove. (Copy in minute book).
9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – J Abbott advised two emails had been received from Case Officers. The first email was regarding application DC/19/2430/ADI and DC/19/2456/LBC The Farmhouse Public House. The Case Officer advised during a referral panel meeting it was agreed for this decision to be referred to head of planning on the basis that signs 1a and 1b do not cause significant harm to the listed building due to their distance. The second email was regarding application DC/19/2986/OUT 45 Dobbs Lane. The Case Officer advised the referral panel concluded there was insufficient material to justify referring to Planning Committee for determination, as the indicative layout would result in backland development, and the emerging NP referred to by this Committee has limited weight at this time as its still undergoing public consultation.

(The resident and District Cllr McCallum left the meeting at this point – 6.50pm).
10. **Suffolk Coastal Local Plan Examination** – Cllr R Gibson confirmed he attended the opening session with Cllr K Archer. He commented on how well the ESC Officers conducted themselves. He also added that the sessions on 4 and 5 September would be beneficial for somebody to attend if possible.
11. **Kesgrave Neighbourhood Plan (NP) Steering Group** – Cllr R Gibson and Chairman of the NP advised the Public Consultation finished today at noon and the office received several responses which he will work thorough with our Consultant. The NP Group will meet on Tuesday 17 September. He also advised taking into account the next steps processes and timescales, we are looking at May 2020 before we go to Referendum.

(Cllr R Gibson left the meeting at this point – 6.57pm)
12. **Other/Urgent Communications** – It was noted that the Orwell Garden Village outline application has been withdrawn.
13. **Date of Next Meeting** – The next Planning and Development Committee meeting will be held on Monday 16 September 2019 at 6.15pm at the Town Council office.
14. **Agenda Items for Next Meeting** – Nothing requested.

There being no other business, the meeting closed at 7.03pm

Signed: Chairman..... Date.....