

**KESGRAVE TOWN COUNCIL**

**Planning and Development Committee Meeting Minutes**  
**16 March 2020**

**Councillors Present:**

**K Archer**  
**A Athwall**  
**N Beecroft-Smith**  
**R Gibson**

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chairman welcomed those present and confirmed apologies have been received from Cllr G Ward, reason 'work' and J Abbott (Town Clerk), reason 'personal', apologies accepted following the vote. Cllr Athwall agreed to take the minutes for this meeting.
2. **Declaration of Interests** – None.
3. **Minutes of the Last Meeting held on the 2 March 2020** – These Minutes were received, considered and approved following the vote, 3 agreed, 1 abstention. (Signed copy in the minute book).
4. **Clerks Report/Update/Matters Arising** – Nothing to report.
5. **Members of the Public** – None present.
6. **Copy Letters of Objection/In Support/Observations** – None received.
7. **Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). There were five applications for consideration, three of which were recommended as approve: DC/20/0816/FUL 77 Main Road, DC/20/0800/FUL 21 Castle Gardens and DC/20/0948/FUL 57 Wilkinson Drive. One was recommended as refuse, DC/20/0940/TPO Wainwright Lodge Wainwright Way. DC/20/0902/OUT Suffolk Constabulary Force Headquarters Portal Avenue Martlesham Heath, the Committee made observations to this outline application. (Copy in minute book).
8. **Schedule of Planning Decisions** – Nothing to report.
9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – None.
10. **Kesgrave Neighbourhood Plan (NP) Steering Group** – Cllr R Gibson provided an update.
11. **KTC Planning Manual** – following the vote it was agreed for this policy to be adopted by this Committee and for this to be put forward as a recommendation to full Council at the next full Town Council meeting.
12. **Other/Urgent Communications** – None.
13. **Date of Next Meeting** – To be advised, depending on the outcome of the Covid-19 crisis.
14. **Agenda Items for Next Meeting** – 102 Main Road.

***There being no other business, the meeting closed at 6.50pm***

**Signed: Chairman..... Date.....**