

## **KESGRAVE TOWN COUNCIL**

### **Planning and Development Committee Meeting Minutes** **02 November 2020**

#### **Councillors Present:**

**N Beecroft-Smith**

**A Cook**

**R Gibson (P&D Chairman)**

**D Shaw**

**G Ward**

#### **In Attendance:**

- **Mrs J Abbott – Town Clerk**
- **Cllr D Mears**

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chairman welcomed all those present to the meeting and confirmed apologies have been received from Cllr K Archer, reason 'work', apologies accepted.
2. **Declaration of Interests** – None.
3. **Minutes of the Last Meeting held on the 19 October 2020** – These Minutes were received, considered, and approved following the vote. (Signed copy in the minute book).
4. **Clerks Report/Update/Matters Arising** – J Abbott confirmed this committees agreed response to the White Paper had been submitted and acknowledged. J Abbott also confirmed the response sent by NALC to the White Paper, which has been circulated to all P&D members via email.
5. **Members of the Public** – None.
6. **Copy Letters of Objection/In Support/Observations** – None.
7. **Schedule of Applications/Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). There was one application for consideration, DC/20/4207/FUL 4 Quebec Drive, this application was recommended as 'support'.
8. **Schedule of Planning Decisions** – The Committee noted the three applications listed, all of which had been approved. The decisions were in agreement to this committees' recommendations. (Copy in minute book).

*(Cllr N Beecroft-Smith joined at 6.32pm-technical issues)*

9. **Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – Cllr Gibson confirmed he attend the ESC Planning Committee virtual meeting on 27 October, where he spoke regarding the application for 8 Hayward Fields. Cllr Gibson's objections to the fence were supported by the Chair, ES Cllr D McCallum and following the vote this application was refused. This will now be passed to the Enforcement Team as this was a retrospective application.

**10. KTC Planning Manual V4** – the updated document from Cllr Gibson was noted. Cllr Ward confirmed this was a really useful guide to planning and recommended all P&D members to read.

**11. ESC Local Validation List** – this was noted by the committee and Cllr Gibson confirmed he will look to incorporate this document into the KTC Planning Manual when it is next reviewed.

**12. ESC Planning Policy & Delivery Team, 3 Consultations:**

- How can we better engage you in the planning process? – The committee noted Cllr Gibsons report. It was agreed for any Cllrs wishing to add any comments to submit these to Cllr Gibson via email by 9 November. Cllr Gibson will then put forward a final paper for agreement at the next P&D meeting.
- How can we improve cycling and walking? - The committee noted Cllr Gibsons report. It was agreed for any Cllrs wishing to add any comments to submit these to Cllr Gibson via email by 9 November. Cllr Gibson will then put forward a final paper for agreement at the next P&D meeting.
- The impact of new housing development on protected habitat sites – This consultation was discussed, however it was agreed that this didn't have a direct impact on Kesgrave and therefore no formal KTC response would be submitted.

The committee were reminded that they as resident's, can individually respond to any of the three consultations and are advised to encourage any other resident's to also directly respond.

**13. Other/Urgent Communications** – None.

**14. Date of Next Meeting** – The next Planning and Development Committee meeting will be held on online via Microsoft Teams on Monday 16 November 2020 at 6.15pm.

**15. Agenda Items for Next Meeting** – None.

*There being no other business, the meeting closed at 6.50pm*

**Signed: Chairman..... Date.....**