



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

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Community and Recreation Committee Meeting

To: All Town Councillors

Copy to: Town Clerk

Dear Councillors

Notice of Meeting

You are summoned to the next meeting of the Community and Recreation Committee, which will take place on Monday 1 December 2025 at 7.15pm in the Council Chamber, Town Council Office.

Yours sincerely

J Catling

Jennie Catling
Events & Estate Manager
26 November 2025

AGENDA

1. **Welcome and Apologies for Absence** – Welcome and to receive and accept apologies for absence.
2. **Declaration of Interests** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting** – Meeting of 1 September 2025 To receive, consider and agree. Copy attached).
4. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
6. **Youth Provision** – 4YP monthly report for September/October in papers folder to note and email regarding proposals to shorten Thursday session in Winter months (papers folder) – to discuss
7. **Play Areas / Open Spaces** –
 - a. Pump Track In Kesgrave – Revised plans submitted to ESC 18 November 2025.
 - b. Grange Meadow play area – works completed – next step
 - c. Bulb planting – update
 - d. Cedar Avenue – Tree replacements.
 - e. MJH Car Park – Improvements - to discuss following on from Full Council Meeting on 24 November.
8. **MJH Room Hire Charges** – wef April 2026 to consider and agree – see other local charges in papers folder
9. **Community Events** –
 - a. Christmas Tree Light Switch on and Ice Skating weekend
10. **Litter Picking – liaison with High School** – Cllr J Ling to update
11. **Defibrillator at Church Hall Kesgrave, car park** – to discuss purchase of replacement defib.
12. **Transport** – EP Passenger Interest Group Meeting 19/9/25 – Email from Cllr Ogden in papers folder.
13. **KTC Vehicle** - Purchase of Electric Van and installation of charging point at KTC office – to consider and agree
14. **Suggestions for the Press and Media** – To consider any new items for inclusion.
15. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
16. **Date of Next Meeting** – Monday 16 March 2026 in Council Chamber, Town Council office.
17. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.