

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes **27 October 2025**

Councillors Present:

A Athwall
N Beecroft-Smith
A Cook
R Gibson (Chair)
J Ogden

Officers Present:

J Abbott – Town Clerk

- 1. Welcome and to Receive and Accept Apologies for Absence** – The Chair welcomed all those to the meeting. Apologies were noted and accepted from Cllr Comber-reason personal.
- 2. Declaration of Interests** – None.
- 3. Minutes of the Last Meeting held on the 13 October 2025** – These minutes were received, considered, and approved following the vote.
- 4. Clerks Report/Update/Matters Arising** – The Clerk advised the following:
 - Email received from a resident regarding the 295 Main Road planning application, which was discussed at the last meeting. The resident thanked Cllr Gibson for his time and helping to explain the planning process. Cllr Gibson also noted the SCC Highways response for this application has now been received and is noted on the ESC Planning portal.
- 5. Members of the Public** – None.
- 6. Copy Letters of Objection/In Support/Observations** – None.
- 7. Schedule of Planning Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). In accordance with the Town Council's Biodiversity Policy, due consideration was given, where appropriate, to matters pertaining to impacts on, or potential enhancements to biodiversity. There were three applications for consideration:
 - DC/25/3946/TPO, 50 Wright Lane - 1no. Oak (T21 on Order) - Crown reduce by 3 metres – The committee unanimously agreed to 'support' the application. The committee are pleased to see the tree is being managed effectively for its size and location.
 - DC/25/3788/FUL, 41 Windrush Road - Self build replacement dwelling – The Committee unanimously agreed 'no objection' to this application.

(Cllr Lynch arrived at the meeting – 6.22pm)

- 8. Schedule of Planning Decisions** – The Committee noted the three applications listed. The Clerk made reference to the description for both the 'TPO' applications had been

changed from the original application description (noted below). However, there is no record on the ESC planning portal to this change and/or why? The committee agreed for the Clerk to raise this with the Planning Authority.

- DC/25/3276/FUL, 68 Edmonton Road - Rear single storey extension to existing dwelling. ESC approved this application on 7 October 2025. This committee recommended no objection on 1 September 2025.
- DC/25/3082/TPO, 37 Windrush Road - SCDC/95/00088 - T3 1no. Oak (T005 on submitted plan) - Crown lift to 4.5 metres above ground level, pruning secondary and tertiary branches only and no primary limb structure, crown thin by 10%. ESC amended and approved application on 14 October 2025. This committee recommended object to the initial application on 1 September 2025; *'SCDC/95/00088 - T3 1no. Oak (T005 on submitted plan) - Raise crown to 6-7m from ground level'*.
- DC/25/3152/TPO, Toluca 221A Main Road - SCDC/95/00085 1no. Beech (1 on plan) - Crown raise to 5 metres from ground level prune to clear buildings by 2 metres 1no. Beech (2 on plan) - Crown raise to 5 metres from ground level and prune to clear buildings by 3 metres 1no. Beech (3 on plan) - Crown reduce in height by 3 metres and in radial spread by 2 metres. ESC amended and approved application on 14 October 2025. This committee recommended object to the initial application on 1 September 2025; *'SCDC/95/00085 1no. Beech (1 on plan) - Crown raise to 10m from ground level and 4m above garage roof 1no. Beech (2 on plan) - Crown raise to 10m from ground level 1no. Beech (3 on plan) - Fell'*.

- 9. Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate – None.**
- 10. Kesgrave Neighbourhood Plan Review/Community Survey – no further update.**
- 11. Bloor Homes, Land at Foxhall Road Consultation – no further update.**
- 12. ESC Local Plan; call for sites –** the Clerk advised both herself and Cllr Gibson attended the online briefing session on 20 October. The 'call for sites' will take place from 20 October 2025 – 9 January 2026. All information is available on the ESC website.
- 13. Other/Urgent Communications – None.**
- 14. Suggestions for the press and Social Media – None.**
- 15. Date of Next Meeting –** Monday 10 November 2025 at 6.15pm, in the Council Chamber, Town Council office.
- 16. Agenda Items for Next Meeting – None.**

There being no other business, the meeting closed at 6.28pm

Signed: Chairman..... Date.....