



Kesgrave Town Council

Clerk: Mrs Joanna Abbott

Ferguson Way, Kesgrave, Suffolk IP5 2FZ

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Town Council Meeting, Monday 19 January 2026 at 7.15pm

Dear Councillors

Notice of Meeting

You are summoned to attend the Full Town Council meeting which will take place on Monday 19 January 2026 at 7.15pm in the **Council Chamber, Town Council Office**.

Yours sincerely

J Abbott

Joanna Abbott
Town Clerk
14 January 2026

AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – To receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the Town Council meetings** held on the 24 November 2025 and 5 January 2026 – to receive, consider and agree. (Copies attached).
4. **Chairman's Communication** – to note.
5. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
6. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
7. **County and District Councillor Reports** – to receive and note.
8. **Finance & Governance** –
 - a. Committee meeting minutes; 12 January 2026 (copy attached) – to receive and note.
 - b. Schedule of Accounts –
 - List of Payments for the period 01/10/2025 to 30/11/2025 – to consider and approve (details attached).
 - List of Receipts for the period 01/10/2025 to 30/11/2025 – to consider and approve (details attached).
 - c. Transfer from Savings Account and the KTC Card Payments Account – to consider and approve (details attached).
 - d. Detailed Income and Expenditure to 30 November 2025 – to receive and review (copies attached).
 - e. Trial Balance for November 2025 – for information (copy attached).
 - f. Version 4 Draft Budget for 2026/27 – to review and consider any final requests for consideration and to agree final draft (details attached).
 - g. Precept requirement for 2026/27 – to consider and approve.
 - h. Internal Auditor for the Year End Accounts 31 March 2026 – decision to appoint, consider and agree.
9. **Planning & Development** –
 - a. Committee meeting minutes 24 November 2025 and 8 December 2025 - to note (copies attached) Committee meeting minutes 5 January 2025 to note and agree:-
 - Item 10. KNP Review/Community Survey (minutes and paper attached).
10. **Community & Recreation** –
 - a. Committee meeting minutes; 1 December 2025 (copy attached) – to receive and note.
 - b. Pump Track Project – to receive an update.
 - c. Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership Meeting Wednesday 3 December 2025 – to receive a verbal report from the Clerk.
 - d. MJH; Additional Car Parking Spaces – to consider and agree – (paper attached).
11. **Website review / upgrade, incorporating review of IT support contract** – to receive an update from Cllr Beecroft-Smith.
12. **Devolution/Local Government Reorganisation (LGR)** – to receive an update from the Clerk.
13. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
14. **Date of Next Meeting** – Monday 16 February 2026 at 7.15pm, Town Council Office.
15. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.
16. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
17. **Confidential Minutes** –
 - a. Town Council meeting held on 24 November 2025 (copy attached). To receive, consider and agree.

18. **Public Open Space and Land Ownership –**

a. Long Strops and associated privately owned and managed areas – to receive any update.