

**KESGRAVE TOWN COUNCIL**

**Planning and Development Committee Meeting Minutes**  
**19 January 2026**

**Councillors Present:**

**N Beecroft-Smith**

**R Gibson**

**J Ogden**

**Officers Present:**

**J Abbott – Town Clerk**

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chair welcomed all those to the meeting. Apologies were noted and accepted from Cllr Comber-reason personal, Cllr Athwall-reason personal and Cllr Cook-reason personal.
2. **Declaration of Interests** – None.
3. **Minutes of the Last Meeting held on the 5 January 2026** – These minutes were received, considered, and approved following the vote.
4. **Clerks Report/Update/Matters Arising** – the Clerk advised the following:
  - Response received from ESC Senior Planning Officer in response to this committee's questions regarding planning decision for 69 Bell Lane DC/25/3366/FUL. The Chair requested to review the response in detail and refer back to this committee at their next meeting, following the vote this was agreed.
  - ESC next Planning Forum takes place in Melton on 2 February, 9.30am-12.30pm. The Clerk confirmed she is on annual leave and unable to attend. Cllr Beecroft-Smith confirmed he can attend.
  - Martlesham Parish Council sent a copy of their email and report which was sent to ESC Planners regarding the potential housing growth east of Ipswich arising from the current call for sites. This was noted.
5. **Members of the Public** – None.
6. **Copy Letters of Objection/In Support/Observations** – None.
7. **Schedule of Planning Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). In accordance with the Town Council's Biodiversity Policy, due consideration was given, where appropriate, to matters pertaining to impacts on, or potential enhancements to biodiversity. There were three applications for consideration:
  - DC/25/4743/FUL, 7 Windrush Road - Single storey rear extension with roof lantern, re-tiled roof with solar panels and front porch. The committee unanimously agreed they have 'no objection' to this application.
  - DC/25/4941/FUL, 12 Grange Lane - Construction of a single-storey rear extension. The committee unanimously agreed they have 'no objection' to this application.

- DC/25/4859/FUL, 20 Bodmin Close - Single storey rear extension including structural alterations to existing single-storey semi-detached dwelling. The committee unanimously agreed they have 'no objection' to this application.

- 8. Schedule of Planning Decisions** – None listed.
- 9. Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate** – None.
- 10. ESC Statement of Community Involvement** – The committee considered the statement and delegated to the Clerk to provide a response if required.
- 11. Kesgrave Neighbourhood Plan Review/Community Survey** – No further update.
- 12. Other/Urgent Communications** – None.
- 13. Suggestions for the press and Social Media** – None.
- 14. Date of Next Meeting** – Monday 2 February 2026 at 6.15pm, in the Council Chamber, Town Council office. The Clerk gave her apologies for this meeting.
- 15. Agenda Items for Next Meeting** – None.

*There being no other business, the meeting closed at 6.35pm*

**Signed: Chairman..... Date.....**