



# Kesgrave Town Council

Clerk: Mrs Joanna Abbott

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## Finance and Governance Committee Meeting

To: All members of the Finance and Governance Committee

Copy to: All Town Councillors

Dear Councillors

### Notice of Meeting

You are summoned to the next meeting of the Finance and Governance Committee which will take place on Monday 2 March 2026 at 7.15pm in the Council Chamber, Town Council Office.

Yours sincerely

*J. Abbott*

Joanna Abbott  
Town Clerk  
24 February 2026

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## AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept apologies for absence.
2. **Declaration of Interests** – to receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting** held on the 12 January 2026 – to receive, consider and agree. (Copy attached).
4. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
6. **Bank Reconciliation to 31 January 2026** – to review and approve (copy attached).
7. **Receipts and Payments for January 2026** – to review and approve (copies attached).
8. **Flagstone Deposit Account** – to review and approve.
9. **Insurance Renewal for 2026/27** – to review and approve.
10. **AGAR Assertion 10 – Digital and Data Compliance for 2025/26 update** – to review (draft GDPR road map attached).
11. **KTC Policies** – to consider and agree the following (copies attached).
  - a. Draft KTC Financial Regulations 2026/27
  - b. Draft KTC Standing Orders 2026/27
  - c. Draft KTC Terms of Reference 2026/27
12. **Grant Request: Kesgrave Scouts** – to consider and agree (application form attached).
13. **MJH and MSG Car Park and Pump Track: CCTV, Access Control and Fire Alarm Monitoring** – to receive and approve (paper attached).
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the office by 12 noon on the day of the meeting).
15. **Date of Next Meeting** – Monday 1 June 2026 at 7.15pm in the Council Chamber, Town Council Offices.
16. **Agenda Items for Next Meeting** – to consider any matters that members would like to discuss at the next meeting.