

KESGRAVE TOWN COUNCIL

Community and Recreation Committee Meeting Minutes 16 March 2026

Councillors Present:

Councillor A Comber (*Chair of this Committee*)

Councillor J Ogden

Councillor A Athwall

Councillor G Lynch

Councillor R Gibson

Councillor J Beecroft-Smith

Councillor J Ling

In Attendance:

- Miss J Catling - Events & Estate Manager (JC)

1. **Welcome and Apologies for Absence** – Cllr Comber welcomed all those present.
2. **Declaration of Interests** – None.
3. **Minutes of the Last Meeting** - held on 1 December 2025 - These Minutes were received, considered, and unanimously approved by the Committee, following the vote. (Signed copy in the minute folder).
4. **Officer Report/Update/Matters Arising** – JC wished to thank Councillor G Lynch and Councillor D McCallum for funding the purchase of a new PA system from their East Suffolk Enabling Budget.
5. **Members of the Public** – One
6. **Youth Provision** – 4YP will carry out additional outreach work once the pump track is open.
7. **Play Areas, Open Spaces**
 - a. Pump Track in Kesgrave – update works are on schedule. JC has applied to East Suffolk CIL sport pot for landscaping, seating, bins and the installation of the CCTV columns.
 - b. Oak Meadow Play Area – JC has met with 4 play contractors on site and is awaiting designs and quotes for the refurbishment of the play area.
 - c. Bulb planting – Many of the 3000 bulbs planted are now in bloom. The Estates Co-Ordinator is keeping a file on bulbs locations.
 - d. MJH Car Parking – JC has met with a local contractor and awaiting a start date for the works.
 - e. Woodland Trust – A grant has been received for 30 tree saplings. These will be planted along Longstrops. Delivery expected October/November 2026.

8. **Town Litter Pick and Kesgrave High School boundary litter pick** – The Town litter pick took place on Saturday 14 March. Twelve residents took part in the event with 8 bags of litter being collected. Kesgrave high school has been contacted about a boundary litter pick, permission from the adjacent landowner has been obtained. KTC is waiting to hear from the High School.
9. **Community Events** – Tea Party 15 April and Senior Citizens Outing to Felixstowe Tickets are selling well.
10. **Transport** — JC has completed the Suffolk On Board application for a shelter on Main Road. This has been acknowledged and an outcome is due end of May/June 2026
11. **KTC Vehicle** – A electric van has been purchased. Signage is to be added to the van along with chevrons to the rear of the vehicle.
12. **Suggestions for the Press and Media** – To promote pump track/Kesgrave Fun Day
13. **Other/Urgent Communications** – Cllr Comber informed the Committee that a complaint has been received regarding parking around Gorseland Primary School and this will be investigated.
14. **Date of Next Meeting** – 15 June 2026 at 7.15pm in the Council Chamber, Town Council office.
15. **Agenda items for Next Meeting** – none.

Meeting closed at 7.42pm

Signed: Chairman..... **Date**.....