



Kesgrave
Town Council

Kesgrave Town Council
Ferguson Way,
Kesgrave, IP5 2FZ
01473 625 179

Planning & Development Committee Meeting

To: Members of the Planning & Development Committee

Copy: All Town Councillors

Dear Councillors

Notice of Meeting

You are summoned to attend the next meeting of the Planning & Development Committee which will take place on Monday 7 September 2026 at 6.15pm in the Council Chamber, Town Council Office.

Yours sincerely

J. Abbott

Joanna Abbott
Town Clerk
1 September 2026



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[/kesgravetowncouncil](https://www.linkedin.com/company/kesgravetowncouncil)

Town Clerk | Joanna Abbott
townclerk@kesgravetowncouncil.gov.uk



AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – To receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting** held on the 24 August 2026 – to consider and agree. (Copy attached).
4. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
6. **Copy Letters of Objection/In Support/Observations** – to note any letters received directly from members of the public, agents, statutory consultees etc. relating to any proposal on the Schedule of Planning Proposals.
7. **Schedule of Planning Proposals** – to comment and consider as statutory consultee to the Local Planning Authority (LPA), and make comments/recommendations to the LPA/East Suffolk Council (ESC). Noting in accordance with the Town Council's Biodiversity Policy, due consideration will be given, where appropriate, to matters pertaining to impacts on, or potential enhancements to biodiversity.
 - a. DC/26/2783/VOC, The Birches Medical Centre Twelve Acre Approach - Variation of Condition No. 2 of DC/25/3457/FUL - The construction of a 156sqm single-storey extension to an existing medical centre to provide an additional four clinical rooms, two offices/virtual consultation rooms and two meeting rooms together with reconfiguration of the existing parking and landscaping.
 - b. DC/26/2859/ADI, Land North Of Hartree Way - Illuminated Advertisement Consent - Proposed shop signage: 1 no. illuminated totem sign, 1 no. illuminated fascia sign and 1 no. illuminated wall sign.
8. **Schedule of Planning Decisions** –
 - a. DC/26/2193/VOC, 11 Dodson Vale - Variation of Condition No.2 of DC/24/2156/FUL - Construction of a part two storey, part single storey rear extension with loft area converted to office - Replace the West facing MK08 window with a smaller MK04 window. ESC permitted this application on 14 August 2026. This committee recommended 'no objection' on 29 June 2026.
 - b. DC/26/1259/FUL, Sinks Pit Main Road - Proposed Lay-by. ESC permitted this application on 26 August 2026. This committee recommended 'no objection' on 1 June 2026.
 - c. DC/26/2122/FUL, 37 Holly Road - Construction of Self Build Replacement Dwelling (amended design to approval 24/3372/FUL). ESC permitted this application on 28 August 2026. This committee recommended 'no objection' on 13 July 2026.
9. **Possible Referral to Planning Committee (LPA) as opposed to Officer Delegated** – to receive.
10. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chairman will allow for discussion. (To be notified to the Town Clerk by 12 noon on the day of the meeting).
11. **Suggestions for the Press and Social Media** – To consider any items for inclusion.
12. **Next Meeting** – Monday 21 September 2026 at 6.15pm in the Council Chamber, Town Council Offices.
13. **Agenda Items for Next Meeting** – to note any matters that members would like to propose for discussion at the next meeting.