



Kesgrave
Town Council

Kesgrave Town Council
Ferguson Way,
Kesgrave, IP5 2FZ
01473 625 179

Finance and Governance Committee Meeting

To: Members of the Finance and Governance Committee

Copy: All Town Councillors

Dear Councillors

Notice of Meeting

You are summoned to attend the next meeting of the Finance and Governance Committee which will take place on Monday 7 September 2026 at 7.15pm in the Council Chamber, Town Council Office.

Yours sincerely

J. Abbott

Joanna Abbott
Town Clerk
2 September 2026



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[/kesgravetowncouncil](https://www.linkedin.com/company/kesgravetowncouncil)

Town Clerk | Joanna Abbott
townclerk@kesgravetowncouncil.gov.uk



AGENDA

1. **Welcome and Apologies for Absence** – welcome and to receive and accept any apologies for absence.
2. **Declarations of Interest** – To receive, any interests, (these can be made at any point during the meeting).
3. **Minutes of the last Meeting** held on the 1 June 2026 – to consider and agree (copy attached).
4. **Clerks/Officer Report/Update** – to note any matters arising and updates following on from the last meeting, not dealt with under any other agenda item.
5. **Members of the Public** – to welcome members of the public who may wish to speak or ask any questions.
6. **Bank Reconciliation for July 2026** – to review and approve (copies attached).
7. **Receipts and Payments for July 2026** – to review and approve (copies attached).
8. **Detailed Income and Expenditure to 31 July 2026** – to receive and review (copies attached).
9. **Trial Balance for July 2026** – for review (copy attached).
10. **Handling Data Protection Complaints** - update existing policies (proposal report attached).
11. **Flagstone Saving Account (1 maturing account to consider)** – to review and approve (details attached).
12. **Unauthorised Encampment Policy v2 Draft** – to consider and agree (paper attached).
13. **Grant Requests** –
 - a. DAS Grant Application – to consider and agree (paper attached).
 - b. Update from Kesgrave Menopause Meet Up Pilot (Nourish Her) – to note (paper attached).
14. **Other/Urgent Communications** – to receive and consider any other matters of sufficient urgency and importance that the Chair will allow for discussion (to be notified to the Town Clerk by 12 noon on the day of the meeting).
15. **Next Meeting** – Monday 19 October 2026 at 7.15pm in the Council Chamber, Town Council Offices.
16. **Agenda Items for Next Meeting** – to note any matters that members would like to propose for discussion at the next meeting.
17. **Resolution to exclude the Public under the Public Bodies (Admission to Meetings) Act 1960** – to consider and agree.
18. **Staffing Matters** –
 - a. 2026/27 NJC Pay Scales (paper attached) – to consider and agree.
 - b. RLW and Salaries Policy Proposal (papers attached) – to consider and agree.