

KESGRAVE TOWN COUNCIL

Community and Recreation Committee Meeting Minutes **1 September 2025**

Councillors Present:

Councillor A Comber (*Chair of this Committee*)

Councillor J Ogden

Councillor J Ling

Councillor G Lynch

Councillor R Gibson

In Attendance:

- Miss J Catling - Events & Estate Manager (EE)

1. **Welcome and Apologies for Absence** – Cllr Comber welcomed all those present. Apologies received from Cllr Athwall (personal)
2. **Declaration of Interests** – None.
3. **Minutes of the Last Meeting** - held on 16 June 2025 - These Minutes were received, considered, and approved by the Committee, following the vote. (Signed copy in the minute folder).
4. **Officer Report/Update/Matters Arising** – JC informed the committee that the All Saints Church are doing a Scarecrow Trail and the Town Council are helping to advertise and will also be taking part.
5. **Members of the Public** – None
6. **4YP** – The Hang Out are organising lots of activities including a year 10 prom for the young people who attend. The monthly report was noted.
7. **Martyn's Law** – JC confirmed she had recently completed an on-line training course (Action Counters Terrorism – Awareness e-Learning). Martyn's Law comes into effect in 2027. JC will forward details of the course to Kesgrave Scouts and the Community Centre.
8. **Play Areas, Open Spaces**
 - a. Pump Track in Kesgrave – update – awaiting planning decision.
 - b. Grange Meadow Play Area – update – JC met with contractors on site, works to start on 10 September 2025.
 - c. Bulb planting – JC submitted a piece to the Kesgrave Flyer asking residents for ideas on where to plant additional Spring bulbs. A resident has requested a small area at the end of Edmonton Close and has also offered to help plant the bulbs.
 - d. Cedar Avenue – A member of the public reported to the office on the condition of an Oak tree on a piece of open space at Cedar Avenue. JC contacted East Suffolk and Suffolk County Council regarding ownership. Neither Council's own the land. Therefore, a decision was made by the office and the C&R Chair to ask 2 arboriculturist's to inspect the tree. Both confirmed the oak was dead. For safety reasons Kesgrave Town Council have instructed a contractor to fell the tree. It was agreed that a suitable replacement tree will be planted in the future.

- e. Road Signs – The signs funded by Councillor McClum from her Suffolk County Council Highways budget have now been installed.
- 9. Grants –** Two recent East Suffolk Enabling grants funded by Cllr McCullum have been Completed. A dance school over 4 weeks and the installation of 2 new benches Refurbishment of the Town sign at the Walk. Currently the Town Council has received over £13k in grants for various Kesgrave projects.
- 10. Community Events –**
- a. Kesgrave Fun Day 2026 – The date of 27 June 2026 was agreed by committee
 - b. Sunday 2 November - Fireworks Kesgrave High School – Tickets go on sale on 6 October.
 - c. Tuesday 11 November – Remembrance Service – The office will send invitations to schools in October for attendance.
 - d. Friday 28 November – Christmas tree light switch on and Ice Skating, skating also on Saturday 29 November. JC will contact Councillor's for help on those days
- 11. Litter Picking – liaison with the High School –** Councillor Ling has offered to engage with the High School regarding littering, especially around the High School area.
- 12. Transport – Bus Transport Meeting –** update by Cllr Ogden. Cllr Ogden notes in the papers folder. It was agreed that a small piece be put in the media about park and ride/Ipswich hospital and the route through to Melton.
- 13. Suggestions for the Press and Media –** To consider any new items for inclusion. Bus Information and Save the Date for 2026 Fun Day.
- 14. Other/Urgent Communications –** Cllr Ling had recently used a service by Suffolk County Council, which offers free training on how to fix your own bike. It was agreed that JC would look into arranging an event for Kesgrave. Cllr Ling also reported that he found the water use of electric bikes within Kesgrave, on pathways, is dangerous. JC would mention to the PCSO to see if anything can be done to encourage people to ride safely for both themselves and pedestrians.
- 15. Date of Next Meeting –** 1 December 2025 at 7.15pm in the Council Chamber, Town Council office.
- 14. Agenda items for Next Meeting –** none.

Meeting closed at 7.38pm

Signed: Chairman..... Date.....