

KTC Action Plan 2026-27

The purpose of this plan is to flesh out the development aspirations and strategic aims/actions set out in our Business Plan 2025-2028; to identify the owners of the implementation actions; and to provide a means of communicating progress to our residents. We will record in the interim and final review of progress reports any additional actions that crop up for attention as events during the year unfold, the threats/risks that are managed, and opportunities capitalised upon that were not envisaged at the time of drawing up the plan.

It is not intended to include here a description of the many “business-as-usual” actions and statutory duties performed daily by the officers and employees, together with volunteer councillors through their committee work and roles in representing Kesgrave in various guises. It is worth noting though that it is a testament to their exceptional dedication to the community that they should willingly take on such a broad range of additional development activity with the sole aim of improving our residents’ lives.

Action	Target Date	Lead Owner(s)	Milestones/Progress
Community & Recreation			
Rupert Fison Centre - Produce plan for the provision of a canopy - Implement agreed further aesthetic improvements	Mar 2027 September 2026	Events & Estates Mgr/ Cllr Comber Events & Estates Mgr	
Pump Track project Review operating arrangements and make any changes needed	September 2026	Events & Estates Mgr/ Cllr Comber	
Oak Meadow revitalisation Implement project plan	September 2026	Events & Estates Mgr	
Car parking space Complete phase 2 and 3 for provision of additional spaces outside MJH	September 2026	Events & Estates Mgr/	
Bus and cycle shelters - Oversee provision of additional shelter agreed with SCC at Kesgrave Fisheries bus stop. - Review the case for providing cycle shelters/racks in given locations.	July 2026 March 2027	Events & Estates Mgr Events & Estates Mgr	
Road safety improvements – Heath School Follow up SCC traffic survey with all community stakeholders and agree improvement actions	September 2026	Town Clerk/Cllr Comber	
Road safety improvements – Kesgrave High School Maintain watching brief on school expansion plans and attempt to ensure road safety is a priority consideration.	September 2026	Town Clerk	

Enhance youth provision • Provide support to youth agencies working to involve young people in ecology projects.	March 2026	Events & Estates Mgr/ Cllr Comber	
Speed Indicator Device project • Oversee installation of second and third device by SCC.	June 2026	Town Clerk	
Community Award Scheme • Review inaugural scheme and make proposals for improvement.	September 2026	Town Clerk/Cllrs Beecroft-Smith and Gibson	
Computer Monument • Improve nighttime lighting to enhance its visual impact.	December 2026	Town Clerk/Cllr Comber	
Public lavatory • Review the case for the provision of, and best location for such a facility if feasible.	March 2027	Town Clerk/Cllr Comber	
Teenage shelters • Review the case for the provision of more.	March 2027	Town Clerk/Cllr Comber	
Tree and Wildlife Conservation strategy • To drive our conservation projects, along with creating a maintenance schedule for our public open spaces and instigating a mapping system to enhance land management.	March 2027	Town Clerk/Cllr Comber	
Library support • Arrange alignment of funding arrangements with revised KTC grant policy (e.g. SLA) • Continue dialogue on areas where further support may be appropriate inc with the Friendship group.	June 2026 March 2027	Town Clerk Town Clerk/Cllrs Comber and Gibson	
Supporting/funding other organisations to benefit residents • Promotional Investigate and report on feasible opportunities.	March 2027	Town Clerk/Cllr Comber	
Electric car charging points on Council land • Investigate feasibility and options.	March 2027	Town Clerk/Cllr Comber	
Kesgrave Market • Review to identify ways in which it could be enhanced and deliver better value for money and make a recommendation on its future.	March 2027	Town Clerk/Cllr Comber	

Planning & Development			
ESC Local Plan development Maintain watching brief and respond to consultations and any speculative planning applications	March 2027	Cllr Gibson/Town Clerk	
Land acquisition – commercial ownership Complete transfer of land to our ownership from the Kesgrave Covenant Ltd	June 2026	Cllr Gibson/Town Clerk/ Cllr Comber	
Land adoption – public ownership Complete programme to adopt POS land owned by ESC.	September 2026	Cllr Gibson/Town Clerk/ Cllr Comber	
Land adoption – other Identify other remaining areas of no known ownership and resolve issues.	March 2027	Town Clerk	
Support for Suffolk Climate Change initiatives and projects Review and set out specific recommended actions	March 2027	Town Clerk/Cllr Ogden	
Sharing plans and building networks - Investigate interest in, and if appropriate produce a plan for engagement with key community groups and organisations. - If feasible then review expanding the concept to businesses.	December 2026	Town Clerk/Cllr Ogden	
	March 2027	Town Clerk/Cllr Ogden	

Finance & Governance			
Land Management Plan - Review contract with services provider - Make revisions to plan following completion of land acquisition and adoption projects	June 2026 September 2026	Town Clerk/Estates Operatives Supervisor	
Emergency Evacuation Plan Complete work to establish and publicise a disaster response plan for the town	September 2026	Town Clerk	
Community Engagement Programme: - Implement next stages of new website - Develop relationship with Suffolk New College	December 2026	Cllr Beecroft-Smith/ Town Clerk	
	December 2026	Cllr Gibson	

- Propose and agree other initiatives arising from community survey e.g. periodic newsletter, councillor drop-in sessions. - Maintain awareness of councillor recruitment sector initiatives and develop actions accordingly.	September 2026	Cllr Gibson/Town Clerk	
	December 2026	Cllr Gibson/Town Clerk	
Local Council Award Scheme Submit application for Bronze Award status	December 2026	Cllr Gibson/Town Clerk/RFO	
Local Government Reorganisation Research and adopt a policy reflecting Council's preferred approach to potential services and asset transfers from existing/new unitary authorities.	March 2027	Town Clerk	
Financial Reserves Review reserving positions inc allocation of earmarked reserves	December 2026	RFO/Cllr Ogden	
Operations			
Resourcing needs Complete review and make recommendations noting budgetary implications to deliver the Business Plan 2025-28	September 2026	RFO/Town Clerk/Cllr Ogden	
Admin operating improvements - Introduce Microsoft 365 Business basic licences to retain all documents/emails within Council's cloud/365 services, so improving security and resilience. - Purchase laptop for Council Chair. - Upgrade laptop for Market Co-ordinator to Windows 11.	April 2026 May 2026 June 2026	Town Clerk/Cllr Comber Town Clerk/Cllr Comber Town Clerk/Cllr Comber	
Miscellaneous Property Improvements - Install new CCTV system at MJH to improve security - Upgrade MJH Fire Alarm to improve protection	April 2026 September 2026		
Suffolk Awards Apply for at least one category	July 2026	Town Clerk	
Work experience placement(s) Offer a placement opportunity to Suffolk New College (ideally a Kesgrave resident)	July 2026	Town Clerk	